



Phone: 03564-295514

ALIPURDUAR UNIVERSITY

P.O. Alipurduar Court: Dist. Alipurduar: (W. B.): Pin – 736122

Tender inviting Notice No. 018/apdu/reg

Dated 27.03.2025

A formal Tender is Invited from reputed Vendors for the Supply of Computer at Alipurduar University, P.O: Alipurduar Court, Dist.: Alipurduar-736122

SI No.	Item	Completion Time
1.	Desktop PC with Configuration: i5 Processor, 8 GB DDR4, 512 GB SSD, Windows 11 Professional Original at least 23.8-inch screen 12 th Generation with MS Office Original with UPS 650 VA/ 360W microcontroller based with auto restart	7 Days from the issue of Supply Order

Terms and Conditions:

1. The Basic Price and GST should be shown separately.
2. Copy of current year trade license, PAN Card, GST registration certificate accompanied with the technical BID documents.
3. Vendor shall provide company details as per Annexure II
4. The University Authority reserves the right to accept or reject any/ all part of Quotations.
5. The Quotation should be valid up to 11-04-2025.
6. Selection of the Vendor will be made on the basis of both technical and financial BID.
7. The technical BID and the financial BID shall be Sealed by the BIDDER in separate cover.
8. After evaluation of the lowest rate (L1) financial BID from among the technically qualified Bidders will be accepted.
9. The BID shall be submitted to the following address
To
The Registrar (Officiating)
Alipurduar University
Post: Alipurduar Court
Dist: Alipurduar
PIN: 736122
10. The last date of submission of quotation is 04.04.2025 at 12.00 noon and to be opened at 04.04.2025 at 2.00 pm.
11. The Vendors may remain present at the opening of the Tender.
12. All cases of dispute not covered under the terms and conditions of tender will be referred to the Vice-Chancellor for final decision.
13. For any clarification regarding tender please contact with Sri Baturam Sarkar Estate Officer (Additional Charge), Alipurduar University. (Tel. No 8250788768)

Registrar (Officiating)
Alipurduar University



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Annexure-I

Specification

Sl. No.	Name	Specification
1.	Desktop PC with UPS	Desktop PC with Configuration: i5 Processor, 8 GB DDR4, 512 GB SSD, Windows 11 Professional Original at least 23.8-inch screen 12 th Generation with MS Office Original with UPS 650 VA/ 360W microcontroller based with auto restart



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ANNEXURE-II

BIDDERS DETAILS

(To be provided on company letter head)

NIT NO.:

TENDER ID:

1	NAME OF THE BIDDER	
2.	ADDRESS	
3.	CONTACT NUMBER	
4.	CONTACT PERSON	
4.	EMAIL ID	
5.	BANK DETAILS A/c Name A/c Number Name of the Bank Name of the Branch IFSC	

Authorized Signatory (with seal & Stamps)