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ALIPURDUAR UNIVERSITY

(Erstwhile Alipurduar College)

P.O. Alipurduar Court :: Dist. Alipurduar :: (W. B.) :: Pin – 736122

No: APDU/Reg./Notice/078/2022

Date: 07.07.2022

NOTICE

Sealed quotations from experienced bonafide vendors are invited for the forthcoming U.G. Online Admission of the Alipurduar University, erstwhile Alipurduar College for the Academic Session 2022-2023 within 3:00 pm of 13th July 2022. The quotations will be opened on 14.07.2022 at 02:00 pm. Only one bonafide person per quotation will be allowed at the time of opening of the quotation. Quotation fulfilling the enclosed specific terms and conditions may only be entertained. The quotations may be cancelled without assigning any reason by the component authority, if required.

Sd/-

Registrar (Additional Charge)

Alipurduar University



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TERMS & CONDITIONS

Requirement for “Online Admission System”

I. User Registration [Applicant]

- User registration, profile creation
- Profile manage - Name, DOB, Email, Address, Mobile, Board & Last Exam Details
- Forget password retrieval system

II. Applicant (User) Access

- Fill Up & Save Admission Form (according to the Stream & Subjects selected)
- Upload Photo and Optional – Supporting Documents (Mark Sheet, Certificates)
- Update Registration basic details (that don't effect system functionality) till Merit List is generated
- Pay option through Online Payment Gateway (Net Banking/ Debit Card etc.)
- Other Mode of Payment details update on the Application to submit the form
- Confirmation with “Application ID” of successful submission of Application
- Print option of Admission Application Form containing “Application ID”
- Submit the Admission Form print copy with photo copy of Marks Certificates and other documents at Institute for verification or Skip to Admission Process.
- Tracking Admission Status on and after the date provided by Authority using the “Application ID”
- Check Merit List Status / Merit Position on the list
- On Counselling login for Admission Fee payment
- Subject Combination and Compulsory/optional subject's selection by student at the time of admission.
- Print Application Form, Online payment receipts or Bank Challan

III. Admin (Authority) Access

- Start Admission Process
- Create Stream and Stream-wise Subjects
- Modify Subjects
- Open “No of Seats” as per Stream per Quota (General, SC, ST,OBC)
- Specify Criteria for Quota
- Manage Students Data entered by Applicants & Verify with Submitted Print Copies
- Manage admission status (Paid - Unpaid / Verified / Selected – Not Selected)
- Search Applicants records
- Merit List generation (According to calculated Merit marks, Quota, Passing year).
- Merit List Publishing.
- Call for Admission or Call for Counselling (Individual SMS Alert).
- Admission by Student or Admission by Admin option
- The category of the students (SC/ST/OBC A/OBC B) will be auto shifted in the system in the counselling list in every phase as per the Govt. norms.
- Admission According to Merit List.
- Modification of Subject Combination and Compulsory/optional subjects by Admin.
- Close Admission Process
- Auto-generation of Identity card for all admitted students immediately after taking admission.



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IV. Payment Options:

- Online Payment for Registration fee.
- Online Payment for Admission fee.

V. e-mail and SMS Alert Module

Four Individual SMS Templates with one Alert Template for Mass Alert

- e-mail and SMS on Registration with registration ID
- e-mail and SMS on call for admission or call for counselling
- e-mail and SMS on Admission Confirmation
- e-mail and Custom SMS - Same Alert to All Students

CONSOLIDATED FEATURES

- One sub domain for Online Admission Portal on existing domain extension**
- Web Hosting Plan for Online Admission on Shared Server for one year**
 - 5000MB Linux Hosting Space with 50000MB Bandwidth per month or higher

- Online Payment Gateway**

Terms of Implementation of Application

- How to use the System must be demonstrated online/offline in presence of the Authority.
- The system is to support a minimum of **10000 Applications** for a single phase in one admission session once initiated, which shall enable filling up to **3500 Seats** in three **Stream & Courses** with Merit Lists, Counselling calls and Admission processing of any institute along with necessary payment options and reports/exports.

NB: The system will support all the facilities during the whole process (as per the Govt. Notification / modification if any, time to time) of admission in the session 2022-23.

No cost other than the mentioned in the quotation will be paid by the institution.

Data must be supplied by the vendor to the institution as and when required or instructed to do so.