



Phone: 03564-295514

ALIPURDUAR UNIVERSITY

P.O. Alipurduar Court: Dist. Alipurduar: (W. B.): Pin – 736122

Tender inviting Notice No. 015/apdu/reg

Dated 13.03.2025

A formal Tender is Invited from reputed Vendors for the Website Designing and Maintenance for Alipurduar University, P.O: Alipurduar Court, Dist.: Alipurduar-736122

Sl No.	Item	Completion Time
1.	Website Designing and Maintenance	7 Days from the issue of Supply Order

Terms and Conditions:

1. The Basic Price and GST should be shown separately.
2. Copy of current year trade license, PAN Card, GST registration certificate accompanied with the technical BID documents.
3. Vendor shall provide company details as per Annexure II
4. The University Authority reserves the right to accept or reject any/ all part of Quotations.
5. The Quotation should be valid up to 10-04-2025.
6. Selection of the Vendor will be made on the basis of both technical and financial BID.
7. The technical BID and the financial BID shall be Sealed by the BIDDER in separate cover. .
8. After evaluation of the lowest rate (L1) of financial BID from among the technically qualified Bidders will be accepted.
9. The BID shall be submitted to the following address
To
The Registrar (Officiating)
Alipurduar University
Post: Alipurduar Court
Dist: Alipurduar
PIN: 736122
10. The last date of submission of quotation is 20.03.2025 at 12.00 noon and to be opened at 20.03.2025 at 2.00 pm.
11. The Vendors may remain present at the opening of the Tender.
12. All cases of dispute not covered under the terms and conditions of tender will be referred to the Vice-Chancellor for final decision.
13. For any clarification regarding tender please contact with Sri Baturam Sarkar Estate Officer (Additional Charge), Alipurduar University. (Tel. No 8250788768)

Signature of Registrar (Officiating)

Alipurduar University
REGISTRAR
(Additional Charge)
ALIPURDUAR UNIVERSITY



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Annexure-I

Specification

Sl. No.	Name	Specification
1.	Website Designing and Maintenance	<p>I. CMS Website Features / Modules:</p> <p>-----</p> <p># Dynamic Website [Content Management System]</p> <ul style="list-style-type: none">- Designing of 150 Pages- No 3rd Party / Open Source Application to be used- PHP 7.x / MySQL 8.0- Multi Level Navigation [Dynamic Drop Down menu]- Separate Home Page Manager- Swap positions & link display priority- SEO Friendly Design- Throughout the year support and updates <p># Layout Design</p> <ul style="list-style-type: none">- Customised Layout design based on input from the authority- Three Colour Variations to Select one <p># Dynamic Photo & Video Gallery</p> <ul style="list-style-type: none">- Multiple files upload with progress bar- Photo auto optimization for web <p># Dynamic News and Events</p> <ul style="list-style-type: none">- News Header / News Details / Publish Date- Photo / Text Format <p># Dynamic Header Management</p> <ul style="list-style-type: none">- Customised Header for each page- Multiple photos header for each section or page <p># Responsive Site structure: Compatibility -</p> <ul style="list-style-type: none">- Desktop Computers / Laptop / Smart Phone / Tablet PC <p># Domain : Transfer with Renewal</p>



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Web Hosting of Minimum 5000MB Space / 50000MB Bandwidth p.m

ANNEXURE-II

BIDDERS DETAILS

(To be provided on company letter head)

NIT NO.:

TENDER ID:

1	NAME OF THE BIDDER	
2.	ADDRESS	
3.	CONTACT NUMBER	
4.	CONTACT PERSON	
4.	EMAIL ID	
5.	BANK DETAILS A/c Name A/c Number Name of the Bank Name of the Branch IFSC	

Authorized Signatory (with seal & Stamps)