



# Alipurduar University

P.O. Alipurduar Court , Dist Alipurduar , Pin736122

Memo No. Apdu/reg/tender/12/2023

Dated 20.02.2024

e-Notice Inviting e-Tender - e-NIT /APDU-07/ 2023-24 (2<sup>nd</sup> Call)

e-Tenders are invited from reputed Vendors for supply and installation of equipments in the GIS Lab. in the Department of Geography, Alipurduar University, P.O. Alipurduar Court, Dist. Alipurduar, PIN-736122. For details please visit <https://wbtenders.gov.in> .

Sl. No.	Item	Earnest Money	Completion Time
1	As Per Annexure-I	₹ 20000.00	15 days from the date of issuance of supply order

## TERMS AND CONDITIONS :

1. The base price and GST shall be shown separately .
2. Taxes will be deducted at source as per prevailing rules of Central and State Government.
3. The terms and conditions of payment shall be declared clearly.
4. Copy of current year Trade License, PAN card, GST registration certificate shall be accompanied with the technical bid documents. [Non Statutory Documents]
5. The vendor shall submit authorization certificate from OEM along with the technical bid. (Non Statutory documents).
6. The vendor shall provide Company details as per Annexure-II.
7. The vendor shall have credential of supply of similar equipments in any University / institution / Govt. Organization. Copy of credential certificate shall be submitted along with technical bid (Non Statutory documents).
8. The vendor shall clearly state the pre-installation requirements and take all responsibilities to arrange the same.
9. The equipment shall carry minimum 3 (Three) year onsite warranty from the date of installation.
10. The service engineer shall attend the call within 24 hrs for trouble shooting to be done on no wait basis.
11. The successful tenderer shall complete the installation of the equipment within 15 (Fifteen) days from the date of issuance of the supply order.
12. A sum of Rs. 20,000/- shall be deposited to the account of the University through **Online system of eTender** as earnest money and the copy of receipt challan of NEFT / RTGS with UTR number shall be accompanied with the technical bid document (Statutory Documents) failing which the tender paper will be treated as cancelled. The earnest money of the unsuccessful quotationer (s) will be refunded without interest after one month of the opening of tender paper and the same of the successful candidate will be refunded without interest after three month softthesis factory installation of the equipment subject to redressed of complaint, if any.
13. The University authority reserves the right to accept or reject any/all quotations.
14. The quotation should be valid upto 31.03.2024.
15. The brochure / catalogue of the equipment shall accompany the technical bid documents ( Non Statutory documents ).
16. Selection of the agency will be made on the basis of both technical and financial bids. Technical bids and financial bids shall be submitted by online only. Offline submission of tender paper will not be accepted.

17. 92% of the total or devalue shall be released after the successful installation / commissioning of the equipment against the submission of the test report duly certified by the concerned authority. The remaining 8% of the bill value shall be deducted and kept aside as security deposit which will be paid after 3 (three) months from the date of satisfactory installation, subject redress of complaints, if any
18. The last date of submission of tender form is up to **07.03.2024 at 6.00 P.M. and to be opened on 11.03.2024 at 11.00 AM.**
19. The tenderers may remain present at the opening of tender.
20. All cases of disputes not covered under the terms & conditions of Tender will be referred to the Vice-Chancellor for a decision which shall be final and binding on both the parties.
21. For any clarification regarding tender please contact with the Dr. Edwin Penjor Bhutia, Head of the Department, Geography, Alipurduar University. ( Tel. 9064167591 ), email [Id-bhutiapenjor@gmail.com](mailto:Id-bhutiapenjor@gmail.com), Alipurduar University.
22. It may be noted that all the Lab Equipments of Department of Geography of the University will be purchased after receiving the financial and administrative approval/grants from the competent authority, Department of Higher Education, Govt. of W.B.
23. Date & Time Schedule

Sl.NO	Particulars	Date &Time
1	Publishing of Tender	<b>21.02.2024</b>
2	Documents download/sell start date(Online)	<b>21.02.2024 FROM 12.00 Noon</b>
3	Bid submission Start Date	<b>21.02.2024 FROM 12.00 Noon</b>
4	Bid Submission End Date	<b>07.03.2024 UP TO 6.00 P.M.</b>
5	Technical Bid Opening	<b>11.03.2024 AT 11.00 AM.</b>
6	Offline Submission	<b>NO OFF LINE SUBMISSION WILL BE ACCEPTED</b>
7	Financial Bid Opening	<b>To be notified</b>

Sd/-  
Registrar (Additional Charge)  
Alipurduar University

**List of Lab. equipments along with specification**

<b>SI No</b>	<b>Items to be purchased</b>	<b>Quantity</b>
1.	Over Head Projector (Short Throw,3400 lumens, resolution 1920 X 1080 ) for GIS Lab	1
2.	Projector screen for GIS Lab	1
3.	Core i5 10 <sup>th</sup> Gen, 1 TB Hdd, 128GB SSD, 16 GB Ram, Gigabyte mother board 510, Keybord, mouse, Wifi and 2GB Graphic Card.	10
4.	18.5 LED Monitor	10
5.	UPS 600 va	10
6.	A3 printer for GIS Lab	1

**BIDDERS DETAILS****(To be provided on company letter head)**

NIT NO.:

TENDER ID:

1	NAME OF THE BIDDER	
2.	ADDRESS	
3.	CONTACT NUMBER	
4.	CONTACT PERSON	
4.	EMAIL ID	
5.	BANK DETAILS A/c Name A/c Number Name of the Bank Name of the Branch IFSC	

Authorized Signatory (with seal &amp; Stamps)